

**COUNTY OF MARIN  
COUNTY SERVICE AREA (CSA) 18 ADVISORY BOARD  
3501 CIVIC CENTER DRIVE, ROOM 410B, SAN RAFAEL, CA 94903  
MINUTES FOR MEETING FEBRUARY 29, 2024**

BOARD MEMBERS PRESENT:                   Gina Hagen,  
                                                          Linda Levey  
                                                          Tim Baker

**1. CALL TO ORDER**

Meeting was called to order by Commissioner Hagen at 2:01 P.M.

**2. PUBLIC COMMENT**

No member of the public came forward.

**3. APPROVE MINUTES FOR REGULAR MEETING OF SEPTEMBER 28, 2023**

**Changes to be made:** Pg 2: change minutes to request that signs say that no bikes are allowed on courts. Item 7: A member of the public is the one who clarified that CSA 18 is not responsible for the meetings. Item #8: meeting was adjourned at 3:55, not 3:65.

**Motioned to Approve pending the changes:**

**M/S: Levey/Baker**

**AYES: All**

**4. UPDATE ON CURRENT CSA 18 AND PARK DEPARTMENT ACTIVITIES  
(INFORMATION ITEM)**

Jim Chayka provided updates on parks operations. Castro park pathway renovations have begun but have not been completed due to inclement weather. Some planting has been installed and irrigation has been updated. There has been some vandalism at Candy's park, which has been removed. SB1383 allowed the county to pay for the cost of mulching on the promenade.

**Commissioner Comments:** Commissioner Hagan has noticed that there is an increase in mushrooms growing on mulched areas. She also wonders about flammability of the new mulch.

**Public Comment:** No member of the public came forward.

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## **5. PUEBLO PARK PATHWAY REFURBISHMENT (ACTION ITEM)**

Subcommittee consisting of Gina Hagen and Tim Baker lead discussion and reviewed the feedback from the public site visit held in fall 2023. Subcommittee will continue to meet to investigate shade structure options.

Commissioner Hagen motions to resurface pathway, keep pathway location, follow arborist suggestions to save the tree including installation of root barriers, air spading, root cloth, and other suggestions listed in the arborist report.

**M/S: Baker/Levey**

**AYES: ALL**

**NAYS: NONE**

## **6. CSA 18 BUDGET UPDATE (ACTION ITEM)**

Jim Chayka reviewed fiscal year updates for FY24, and plan for FY 24-25 budget. FY 24 anticipated spending is \$131,839. \$100,000 has been programmed in "522512 PROF SPEC SVCS - TRADE" for FY 2024-25 spending to cover safety improvements and pathway resurfacing for multiple pathways.

**M/S Baker/Levey motion approve budget as presented**

**AYES: ALL**

**NAYS: NONE**

## **7. ELECTION OF OFFICERS FOR 2024**

**Public comment:** none

**M/S Levey/Baker motion to nominate the same slate.**

**AYES: ALL**

**NAYS: NONE**

## **8. ADVISORY BOARD MEMBER COMMENTS**

**Public comment:** A member of the public is the one who clarified that CSA 18 is not responsible for the meetings.

## **9. MOTION TO ADJOURNED**

**M/S Commissioner Hagen adjourned meeting at 3:22 pm with many thanks.**

**AYES: ALL**

**NAYS: NONE**

Next Regular Meeting: Wednesday, September 25th at 3 pm.

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