

**COUNTY OF MARIN
COUNTY SERVICE AREA (CSA) 18 ADVISORY BOARD
3501 CIVIC CENTER DRIVE, ROOM 260, SAN RAFAEL, CA 94903
MINUTES FOR MEETING FEBRUARY 22, 2023
MEETING HELD VIA ZOOM**

BOARD MEMBERS PRESENT: Gina Hagen,
 Linda Levey
 Tim Baker

1. CALL TO ORDER

Meeting was called to order by Commissioner Levey at 5:35 P.M.

2. PUBLIC COMMENT

No public comment at this time.

3. APPROVE MINUTES FOR REGULAR MEETING OF FEBRUARY 24, 2021

M/S Levey/Hagen to approve minutes with corrections

AYES: Hagen, Levey, Baker

ABSTAIN: None

NAYS: None

4. STAFF AND BOARD INTRODUCTIONS (INFORMATION ITEM)

Superintendent Jim Chayka introduced Katherine Knecht (Senior Program Coordinator) and Blain Thompson (Supervising Park Ranger) to the advisory board and described their roles and responsibilities within CSA 18.

5. ELECTION OF OFFICERS FOR 2023

Public comment: none

M/S Levey/Hagen moved to nominate Tim Baker for Vice Chair, Linda Levey nominated for Secretary, and Gina Hagan for Chair.

AYES: ALL

NAYS: NONE

6. UPDATE ON CURRENT CSA 18 AND PARK DEPARTMENT ACTIVITIES (INFORMATION ITEM)

Staff updated advisory board members on the status of current fiscal year projects, maintenance activities, and other department information of interest to board members. Supervising Ranger Blain Thompson will give an O&M update for CSA 18 facilities. Projects

included a repaired water fountain at Pueblo Park, new web climber at Candy's park, bids for turf restoration at Pueblo park, pathway refurbishment at Castro field, among others.

Commissioner Comments:

Commissioner Hagen clarified the location of new pathway restoration is near the carob trees. Commissioner Hagen asks is headers at Castro park are steel, and whether they can be recycled or if a taller header is needed.

Commissioner Levey suggests that notice be placed in advance of any tree removal in order to manage public expectation.

Public Comment:

A member of the public stated DPW does wonderful pathway repair.

A member of the public asked if there is data on age of children using Adrian Rosal Parks and advocated for repair/replacement of existing fountain. Asks whether dumping at Adrian Rosal Park is due to lack of areas to dump. Remarks that it is expensive to use county dump. Asks if there is a way to work with another county agency to offer alternatives to dumping at the park.

7. CSA 18 BUDGET UPDATE

Jim Chayka reviewed fiscal year updates for FY23, and plan for FY 23-24 budget.

Plan FY23-24 CSA 18 Budget: Some electrical issues at Adrian Rosal park and a few other fixtures could be repaired. There is \$50,000 set aside for professional services. This could go to DG pathway at Castro and pathway repairs at Pueblo Park.

Commissioner comments:

Commissioner Hagen mentioned Pueblo Park frog could use some refurbishment, improved grip.

Commissioner Hagen: These projects could take significant time because of design process. Recommends adding an extra 100K into next year's fiscal year.

Public Comment:

A member of the public stated this is very useful information. Do we know what kind of community input has happened or will happen?

M/S Levey/Baker motion to approve pending raising FY budget to 100K for 2023-2024.

AYES: ALL

NAYS: NONE

8. PLANNING DISCUSSION FOR SPRING 2023 CSA 18 PARKS TOUR (ACTION ITEM)

Supervisor Sackett would be invited. Subcommittee of one point person could work with county staff to help select a date and gather information on general availability.

Public comment: none

Commissioner Hagen moved to appoint an ad hoc subcommittee of one person consisting of Commissioner Hagen to work with county staff to plan this meeting.

AYES: ALL

NAYS: NONE

9. ADVISORY BOARD MEMBER COMMENTS

Commissioner Levey asked about seeing the public on zoom meetings. Jim reminded commission that next meeting will be in person.

Commissioner Hagen mentioned dredging of Santa Margarita Island.

10. MOTION TO ADJOURNED

M/S Levey/Hagen motion to adjourned

AYES: ALL

NAYS: NONE

Next Regular Meeting: September 27, 2023