

**COUNTY OF MARIN
COUNTY SERVICE AREA (CSA) 18 ADVISORY BOARD
3501 CIVIC CENTER DRIVE, ROOM 260, SAN RAFAEL, CA 94903
MINUTES FOR REGULAR MEETING FEBRUARY 26, 2019**

BOARD MEMBERS PRESENT: Gina Hagen,
 Karen Thompson
 Joyce Clements
 Ellen Stein (arrived 6:52)

ABSENT: Linda Levey

1. CALL TO ORDER

Commissioner Hagen called the meeting to order at 5:31 8 p.m. in Room 260 of the Civic Center.

2. PUBLIC COMMENT

Open time for public expression, up to three minutes per speaker, on items not on today's agenda. The Advisory Board will hear items without return comment or discussion. Testimony regarding matters not on the agenda will not be considered part of the administrative record

3. APPROVE MINUTES FOR SEPTEMBER 26, 2018

M/S THOMPSON/CLEMENTS WITH CORRECTIONS

**AYES: ALL
NAYES: NONE
ABSENT: Stein, Levey
ABSTAIN: NONE**

4. APPROVE MINUTES FOR JANUARY 23, 2019

M/S: Clements/Thompson to approve minutes

**AYES: ALL
NAYES: NONE
ABSENT: Stein, Levey
ABSTAIN: NONE**

5. UPDATE ON CURRENT CSA 18 AND PARK DEPARTMENT ACTIVITES

Nancy Peake reported that the free library at Candies Park will be installed this coming week, weather permitting. Community volunteer has volunteered to be the steward for the library.

Nancy presented drawings of 2 possible portable toilet locations and budget for the installation of portables and beautification for Rosal Park. The \$5000 approved for the

portable at least meeting was only for the enclosure. The total costs for the project are 19,555.00 for the Adrian/Rosal entry, \$9775.00 for porto by Korean church and \$18,180.00 for Porto installation along Rosal.

Korean church elders are not currently in favor of the location closest to the church because of potential impact on their services. Because of costs and uncertainty of porto location, Joyce Clements suggested we begin with the beautification project and build the porto at a later date. This was agreed on unanimously by the committee.

Nancy Peake said her office will target Spring 2019 to start the entry.

Ian McLorg - Park maintenance reported routine maintenance and inspections have continued. Volleyball net for Castro Park will be installed in the spring after a minor move of one volleyball net pole. There is one light out at Pueblo Park and a contractor is being sought to fix it.

6. FISCAL YEAR 2018-2019 BUDGET AND FISCAL YEAR 2019-2020 BUDGET REVIEW

Jim Chayka presented the current budget YTD and projections for the year. Jim explained rationale for Receipts/Purchase orders for total of \$69,579.45. Review of YTD budget with explanation of line items. Revised fund balance is \$298,449.02

Review and discussion about proposed 2019-2020 budget. Line item 522512 is significantly under budget compared to 2016. That entry will be considered again at the next meeting. Jim explained that our CSA does not get revenue from Measure A funds. Use of Measure A funds can be accessed by application to and approval by the county. Projects approved are typically for recreation like the Pickleball court

M/S Clements/Thompson to approve the 2019-2020 budget

AYES: ALL

NAYES: NONE

ABSENT: Stein, Levey

ABSTAIN: NONE

7. LAFCO MSR PROCESS AND CSA 18 BOUNDARY REVIEW

LAFCO has asked this committee for recommendations for eventual changes to existing CSA boundaries. Request is prompted by LAFCO's scheduled reviews of park boundaries. This action item prompted discussion about the boundaries and some philosophical discussion about the potential impact of these changes on the spirit and cohesiveness of the Santa Venetia community. Committee identified 3 recommendations and offered 2 requests/suggestions for LAFCO.

Recommendations:

- Maintain the status quo (make no changes): maintain all current boundaries and continue operations as currently being delivered.

- Shrink CSA 18 boundaries to reflect the current zone of benefit with the inclusion of Castro Park as an “island” park which CSA 18 would continue to maintain. (See 1998 document Subject: County Authorization to Pursue Reversion Clause in Quitclaim Deed for Castro Park-Board of Supervisors)
- Shrink CSA 18 boundaries to include areas from Meadow Drive east to Sunnyoaks/Bayhills Dr. The parcels in this amended CSA 18 boundary that are not currently part of the ZOB would ideally be asked to vote on a special assessment to allow them to contribute financially to CSA18. Questions arising from this recommendation are
 - Can we afford a special election?
 - Can LAFCO help us calculate the risks associated with adding these parcels to the ZOB

CSA18 suggestions and requests to LAFCO.

- Any fees associated with boundary changes should not be billed to or paid for by CSA18. These should be borne by the County of Marin which bears responsibility for administrative oversight with regard to the origin and change in the creation and use of the CSA 18 in 1986.
- Investigate/assess the future potential to add Venetia Harbor to the CSA 18. Can LAFCO explain the processes that would have to occur to facilitate this?
- CSA 18 desires to maintain a unified and cohesive community. Discussion about how the special community spirit found in Santa Venetia is part of what makes living the community enriching and the desire to be cautious that any boundary changes do not encumber this intangible benefit of living the SV area.

M/S Clements/Stein to approve suggestions/request for LAFCO

AYES: ALL
NAYES: NONE
ABSENT: Levey
ABSTAIN: NONE

8. ADVISORY BOARD MEMBER COMMENTS

. None